

Privacy policy

1. Data Controller

The data controller, i.e., the entity determining how your personal data is processed, is **Property Solutions Piotr Gajos, Michał Michałowicz s.c.** with its registered office at ul. Wiśniowa 1, 55-002 Kamieniec Wrocławski, Poland, NIP: 8961598511 (hereinafter referred to as the “Controller” or the “Company”).

2. Contact Details

For any questions regarding the processing of your personal data, you may contact the Controller via:

e-mail: skytower@property-solutions.pl

postal address: ul. Wiśniowa 1,
55-002 Kamieniec Wrocławski, Poland

The Controller will respond without **undue delay, no later than within one month** of receiving your request.

3. Source of Personal Data

Your personal data may be obtained:

- directly from you (e.g., during booking, check-in, or contract conclusion),
- from third-party booking platforms (e.g., Airbnb, Booking.com),
- from third parties authorized to provide your data under a contractual agreement,
- based on your consent where required.

4. Purposes and Legal Basis of Data Processing

Personal data is processed under **Article 6 of the GDPR** for the following purposes:

- a) Performance of a Contract (Art. 6(1)(b) GDPR)
 - processing bookings and stay arrangements,
 - check-in and completion of registration forms,

- communication regarding your stay,
- processing payments and security deposits,
- handling complaints or service issues.

- b) Compliance with Legal Obligations (Art. 6(1)(c) GDPR)

- fulfilling tax and accounting obligations,
- fulfilling registration obligations under applicable law.

- c) Legitimate Interests of the Controller (Art. 6(1)(f) GDPR)

- safeguarding claims and property,
- ensuring safety of persons and property,
- handling inquiries and correspondence,
- archiving records for operational purposes.

- d) Consent (Art. 6(1)(a) GDPR)

- marketing and promotional communications (including email or electronic messaging),
- participation in loyalty programs, contests, and promotional campaigns.

Consent can be withdrawn at any time without affecting the lawfulness of processing based on consent before its withdrawal.

5. Categories of Personal Data Processed

The Company may process the following personal data:

- identification data (name, surname, ID/passport number),
- contact data (email, phone number),
- booking and stay details,
- data of accompanying persons (as required by law),
- payment information (excluding full credit card data),
- data related to security deposits or claims.



6. Voluntariness of Data Provision

Providing personal data is **voluntary**, but failure to provide data may prevent:

- concluding the rental agreement,
- fulfilling your booking,
- exercising certain rights or services.

7. Recipients of Personal Data

Personal data may be disclosed to:

- payment service providers,
- booking platforms (e.g., Airbnb, Booking.com),
- IT service providers and booking system operators,
- cleaning and maintenance companies,
- security service providers,
- accounting service providers,
- public authorities as required by law.

Data is only shared with authorized entities or under contractual data processing agreements.

8. Data Retention Period

Personal data is retained:

- for the duration of the rental agreement,
- **up to 5 years after the end of the contract** for:
 - enforcement of claims,
 - compliance with tax and accounting obligations.

Data processed on the basis of consent is retained **until consent is withdrawn or objection is made**, whichever occurs first.

9. Data Subject Rights

You have the following rights under the GDPR:

- access to your data,
- correction of inaccurate or incomplete data,
- deletion (“right to be forgotten”),
- restriction of processing,
- data portability,
- objection to processing,
- withdrawal of consent at any time.

10. Right to Lodge a Complaint

You have the right to lodge a complaint with the relevant supervisory authority:

President of the Personal Data Protection office (UODO)

ul. Stawki 2, 00-193 Warsaw, Poland

11. International Data Transfers

Your personal data **will not be transferred** outside the European Economic Area (EEA).

12. Cookies

The Company uses cookies for:

- proper functioning of the website,
- statistical analysis,
- improving user experience.

Detailed information is available in the **Company’s Cookie Policy**. Users can change their browser settings to manage cookies at any time.

13. Automated Decision-Making

Personal data is **not subject to automated decision-making**, including profiling.