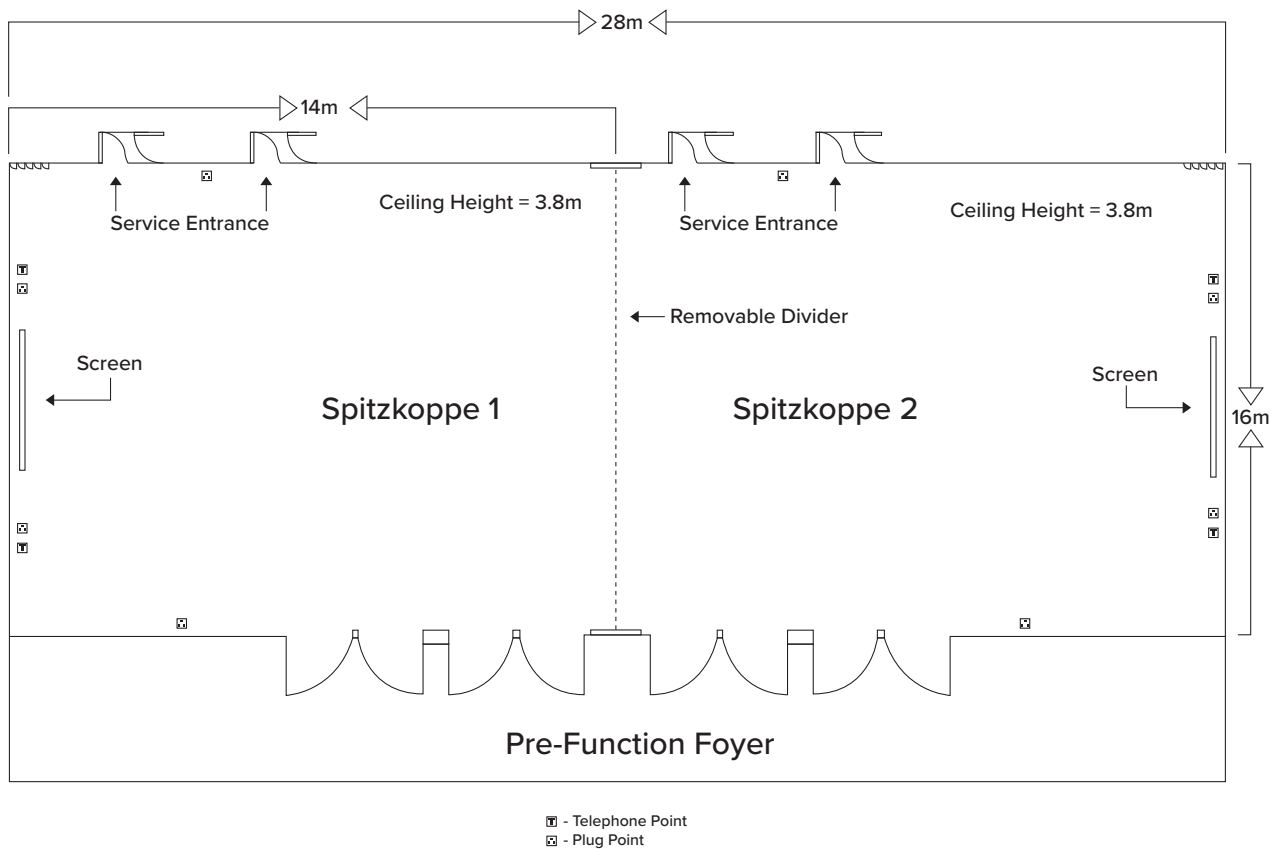




BANQUETING & CONFERENCING 2026



CONFERENCE FACILITIES



CONFERENCE FACILITIES

Actual product may vary from photographs and illustrations. We are proud to be Swakopmund's longest running conference provider, serving the meeting, incentive travel and special events industry for the past 30 years. From our experience, we know that these travel programmes differ from any other form of consumer or business travel in that the goal is to inspire and communicate. Whether the incentive trip is pure fun, entertainment, or enrichment, or the motivational meeting has long days filled with meetings; we can offer your company ideas and the perfect venue to stimulate your team.



CONFERENCE FACILITIES

VENUES	SPITZKOPPE 1 & 2	SPITZKOPPE 1	SPITZKOPPE 2	BOARD ROOM 1	BOARD ROOM 2	BOARD ROOM 3
LENGTH X WIDTH (in metres)	28X16	14X16	14X16	8X6	8X6	9X8
CAPACITY CINEMA STYLE	460	180	180	N/A	30	36
CAPACITY U-SHAPE	87	42	42	N/A	18	21
BOARDROOM SEATING	X	X	X	12	X	X
CAPACITY SCHOOL ROOM	288	108	108	N/A	18	27
CAPACITY COCKTAIL PARTY	480	240	240	N/A	N/A	40
CAPACITY BUFFET DINNER	260	120	120	-	-	-
CAPACITY SET MENU DINNER	300	150	150	N/A	N/A	N/A
WALL TO WALL CARPET	X	X	X	X	X	X
AIR CONDI-TIONING	X	X	X	X	X	X
ADJUSTABLE LIGHTING CONTROL	X	X	X	X	X	X
BACKGROUND MUSIC	X	X	X	X	X	X
CINEMA SCREEN	X	X	X	X	X	X
PA SPEAKER SYSTEM	X	X	X	X	X	X



FULL/HALF DAY CONFERENCE PACKAGE

(Applies to a minimum of 10 delegates)

The full day conference package includes:

TEA/COFFEE ON ARRIVAL

MID-MORNING TEA BREAK WITH SNACKS

Your choice of Tea break options attached

LUNCH AT THE PLATFORM ONE RESTAURANT

A wide variety of lunches can be served - *your choice of lunch menus attached*

Groups smaller than 30pax a set menu will be served

Groups 30pax and larger a buffet menu will be served

1 x soft drink is included with lunch

MID-AFTERNOON TEA BREAK WITH SNACKS

Your choice of Tea break options attached

PLENARY ROOM HIRE

MINERAL WATER

THE FOLLOWING STANDARD AUDIO-VISUAL EQUIPMENT

1 x PA System

1 x Microphone

1 x Flipchart with markers

1 x Data projector

Any other audio-visual equipment you may require can be hired in at additional cost.

FULL DAY CONFERENCE PACKAGE INCLUDING LUNCH

N\$ 810.00 per person, per day

HALF DAY CONFERENCE PACKAGE INCLUDING LUNCH

N\$ 675.00 per person, per day

**Prices are per person per day*

Actual product may vary from photographs and illustrations.



TEA BREAK OPTIONS FOR THE DAY CONFERENCE PACKAGE

STANDARD

Filter coffee, Ceylon tea, decaffeinated coffee served with assorted biscuits
(shortbread, chocolate, nuts, vanilla)

MORNING TEA BREAK

Filter coffee, Ceylon tea and fruit juice served with open sandwiches
(tuna-mayo, cheese-tomatoes, cold cuts-pickles)

AFTERNOON TEA BREAK

Filter coffee, Ceylon tea and fruit juice served with assorted muffins and pastries

NOSTALGIC

Filter coffee, Ceylon tea, decaffeinated coffee
Fruit juice

Assorted savoury croissants
(ham-cucumber, cheese-tomatoes, chicken-mayo, roast beef-gherkins)



LUNCH OPTIONS FOR THE DAY CONFERENCE PACKAGE

Surcharge may apply for special dietary requirements & menu change

1

PICNIC LUNCH

Cold roast chicken
Traditional scotch eggs
Variety of cold cuts & salamis
Pickled fish & rollmops
Assorted vegetable pickles
Selection of soft and hard cheeses seasonal
Vegetable crudités with homemade hummus
Freshly baked brotchens

3

STREETFOOD LUNCH

Salads

Fresh chefs salad served in a jar
Caprese salad bites

Hot

Chicken sattays
Curried beef kebabs
Minted lamb koftas with tzatziki & pita bread
Pulled pork & coleslaw wraps
Pesto basted vegetable kebabs
Cumin roasted potato wedges

Sweet

Pancake & waffle station
Served with a selection of ice-creams, sauces,
condiments, fruits & toppings

2

SOUP LUNCH

(Hearty soups, perfect for colder days)
German style pea soup "Erbsensuppe"
Classic goulash soup "Gulaschsuppe"
Cream of butternut soup
Selection of bread and freshly
baked breadrolls

4

MINI OCTOBERFEST

Cold

Rauchfleisch, salamis, rollmops
accompanied by all the traditional pickles
and mustards
Potato salad, cabbage & caraway
Fresh breadrolls, pretzels & laugin stange

Hot

Bratwurst, chicken schnitzel,
"Koningberger Klopse"
(meatballs in a caper sauce)
Homemade spaetzle, sautéed Potato
Sauerkraut, red cabbage

Sweet

Apple strudel and cream
Fruit tartlets, black forest cake



LUNCH OPTIONS FOR THE DAY CONFERENCE PACKAGE

Surcharge may apply for special dietary requirements & menu change

5

BBQ LUNCH

Salads

Potato & crispy bacon salad
Cape mallay coleslaw
Traditional greek salad

Hot

Beef sirloin minute steaks
Chicken drumsticks
Boerewors
Mieliepap and sheba (tomato sauce)
Grilled corn on the cob
Garlic bread

Dessert

Mini milk tarts
Fruit salad & ice-cream

6

CARRIBEAN MENU

Salads

Green beans and roasted garlic
Pasta and crab salad
Tropical mixed green salad

Hot

Baked sweet chilli linefish
Beef empanadas
BBQ jerk chicken
Caribbean roast yams
Steamed jasmine rice

Sweet

Mini key lime pie
Chocolate macadamia tartlets
Tropical fruit salad
with a ginger & syrup

7

TRADITIONAL MENU

Starters

Homemade herero bread and oshikuki (Fat cakes)
served with traditional lard and homemade butter, spinach & peanut salad, tomato & onion salad

Main

Oshiwambo chicken
Matangara (beef tripe)
Kapana (air dried meat) grilled on open fire
Oshifima (maize porridge)
Ekaka (wild spinach)
Omakunde (beans)

Dessert

Mini milk tartlets
Traditional koeksusters
Fruit salad



CONFERENCE FACILITIES

ROOM HIRE

Spitzkoppe One and Two	N\$ 25 000.00 per day
Spitzkoppe One	N\$ 12 500.00 per day
Spitzkoppe Two	N\$ 12 500.00 per day
Boardroom One	N\$ 8 000.00 per day
Boardroom Two	N\$ 5 000.00 per day
Boardroom Three	N\$ 5 000.00 per day

CONFERENCE EQUIPMENT

Data projector	
Inclusive of Room Hire	
Microphone (cordless)	N\$ 700.00 per day
Lapel microphone	N\$ 950.00 per day
Mobile PA System	N\$ 4 400.00 per day
Flipchart + paper & pens	N\$ 450.00 per day
Podium	N\$ 850.00 per day
Dance floor	N\$ 5 000.00 per day
Cocktail tables	N\$ 90.00 per table

BOARDROOM 1 CONFERENCE EQUIPMENT *(included in Room Hire Charge and DCP)*

Data projector
PA system
Flipchart + paper & pens
60 inch TV
DVD Player
Tele-conference call
Electronic screen

All of the above equipment is subject to availability.

OTHER VENUES AVAILABLE: COURTYARD

An ideal venue for various action packed outdoor activities (i.e. open air concerts, outdoor sport events, display stalls, etc). A tent can be erected to turn this area into an indoor arena. Quotation on request.

(34 x 17 metres)



CONFERENCE BREAKS

STANDARD

Filter coffee, Ceylon tea, decaffeinated coffee
served with assorted biscuits

(shortbread, chocolate, nuts, vanilla)

N\$ 100.00 per person

MORNING TEA BREAK

Filter coffee, Ceylon tea and fruit juice
served with open sandwiches

(tuna-mayo, cheese-tomatoes, cold cuts-pickles)

N\$ 125.00 per person

AFTERNOON TEA BREAK

Filter coffee, Ceylon tea and fruit juice
served with assorted muffins and pastries

N\$ 125.00 per person

NOSTALGIC

Filter coffee, Ceylon tea, Decaffeinated coffee

Fruit juice

Assorted savoury croissants

(ham-cucumber, cheese-tomatoes, chicken-mayo, roast beef-gherkins)

N\$ 140.00 per person



CONFERENCE BREAKS

SWEET INDULGENCE

Fruit juice, ginger beer, homemade lemonade

Chocolate brownies, Éclairs

Mini red velvet cupcakes

N\$ 160.00 per person

ENERGY

Fresh brewed coffee, selection of flavoured teas

Infused waters: strawberry & cucumber, apple & cinnamon, lemon & mint

Muesli energy bar

Fruit & nut "trail mix" packets

Fruit kebabs

N\$ 165.00 per person

COFFEE & DOUGHNUTS

Assortment of flavoured coffees

Selection of herbal teas

Chocolate chip cookies

Mini doughnuts

N\$ 150.00 per person

NAMIBIAN

Filter coffee

Rooibos tea

Koeksister, Custard slices and

Mini milk tarts

N\$ 130.00 per person

FRUITY & HEALTHY

Fresh brewed coffee, selection of flavoured teas

Infused water: strawberry & cucumber, apple & cinnamon, lemon & mint,

Bowls of fresh fruits in season

Packets of dried fruits (*mango strips, peach halves, prunes, turkish figs*)

N\$ 175.00 per person



CONFERENCE LUNCH MENUS

Surcharge may apply for special dietary requirements & menu change

1

PICNIC LUNCH

Cold roast chicken
Traditional scotch eggs
Variety of cold cuts & salamis
Pickled fish & rollmops
Assorted vegetable pickles
Selection of soft and hard cheeses
Seasonal vegetable crudité
with homemade hummus
Freshly baked brotchens

3

STREETFOOD LUNCH

Salads

Fresh Chefs Salad served in a jar
Caprese salad bites

Hot

Chicken sattays
Curried beef kebabs
Minted lamb koftas with Tzatziki & pita bread
Pulled pork & coleslaw wraps
Pesto basted vegetable kebabs
Cumin roasted potato wedges

Sweet

Pancake & waffle station
Served with a selection of ice-creams, sauces,
Condiments, fruits & toppings

2

SOUP LUNCH

(Hearty soups, perfect for colder days)
German style pea soup "Erbsensuppe"
Classic goulash soup "Gulaschsuppe"
Cream of butternut soup
Selection of bread and freshly baked
Breadrolls

4

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Cold

Rauchfleisch, salamis, rollmops
Accompanied by all the traditional pickles
and Mustards
Potato salad, cabbage & caraway
Fresh breadrolls, pretzels & laugin stange

Hot

Bratwurst, chicken schnitzel,
"Koningberger Klopse"
(meatballs in a caper sauce)
Homemade spaetzle, sautéed potato
Sauerkraut, red cabbage

Sweet

Apple strudel and cream
Fruit tartlets, black forest cake



LUNCH OPTIONS FOR THE DAY CONFERENCE PACKAGE

Surcharge may apply for special dietary requirements & menu change

N\$ 365.00 per person
Not less than 20 Pax

5

BBQ LUNCH

Salads

Potato & crispy bacon salad
 Cape mallay coleslaw
 Traditional greek salad

Hot

Beef sirloin minute steaks
 Chicken drumsticks
 Boerewors
 Mieliepap and sheba (tomato sauce)
 Grilled corn on the Cob
 Garlic bread

Dessert

Mini milk tarts
 Fruit salad & ice-cream

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Salads

Green beans and roasted garlic
 Pasta and crab salad
 Tropical mixed green salad

Hot

Baked sweet chilli linefish
 Beef empanadas
 BBQ jerk chicken
 Caribbean roast yams
 Steamed jasmine rice

Sweet

Mini key lime pie
 Chocolate macadamia tartlets
 Tropical fruit salad
 with a ginger & syrup



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